



INVESTORS IN PEOPLE

## Equal Opportunities Monitoring Information



Application No.

It is the policy of Sandwell Community Caring Trust that no job applicant receives less favourable treatment on the grounds of race, gender, disability, class, nationality, age, marital status, sexual orientation, trade union membership, political or religious beliefs.

In order to ensure we have specific information to support and monitor the recruitment and selection process we need from you the personal details asked for in this section.

This personal information will not be made available to anyone before or during the short listing to ensure that only your abilities, experience and qualifications are considered.

Post Applied For	Job Reference No
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**Personal Information** – you must complete this section

Surname	First Name(s)
Email Address	Title
Address	Tel No. Home
	Tel No. Mobile
	Tel No. Work
Postcode	Date of Birth

**Gender**

Male <input style="width: 80px;" type="text"/>	Female <input style="width: 80px;" type="text"/>
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**Ethnic Origin**

*How would you describe your ethnic origin (Please insert appropriate number from the list into the box below)*

Asian or Asian British – Bangladeshi	11
Asian or Asian British – Pakistani	13
Black or Black British – African	15
Black or Black British – Any other	17
Mixed – White and Asian	19
Mixed – White and Black Caribbean	21
White – British	23
White – Any Other	25

Asian or Asian British – Indian	12
Asian or Asian British – Any Other	14
Black or Black British – Caribbean	16
Chinese	18
Mixed – White and Black African	20
Mixed – Any Other	22
White – Irish	24
Any Other	98

**Relationships**

To the best of your knowledge, are you related to any Manager or Senior Officer of Sandwell Community Caring Trust?      YES       NO

If YES, please give details:

**People with Disabilities**

In accordance with the Disability Discrimination Act 1995 and good practice, we are committed to providing people with disabilities the opportunity to compete for jobs and to consider what adjustments might need to be made to enable them to carry out their job related activities. SCCT is committed to fair selection practice, and in order to support you please answer the following questions.

Do you consider yourself to have a disability? YES  NO

In applying for the post, would SCCT need to make any adjustments in order to enable you to attend for interview? YES  NO

If YES please give details:

**Working in the UK**

It is a criminal offence for an employer to employ those who do not have permission to live or work in the UK. In general, if you are not a British Citizen or Commonwealth Citizen with the right to abode in the UK, or a citizen of any country in the European Economic Area (EEA) you will require a Certificate of Sponsorship to work in the UK.

Are you a UK or EEA national? YES  NO

If NO, do you require a Certificate of Sponsorship to work in the UK? YES  NO

**Health**

How many days have you missed work due to sickness during the last 2 years and how many episodes?

Number of Days  Number of Episodes

**Rehabilitation of Offenders Act 1974**

Past cautions and convictions do not necessarily disqualify you from the post, but in the care sector all previous convictions must be declared even if it is 'Spent'.

Do you have any convictions YES  NO

If YES please list below details of any cautions or convictions against you giving date, type of offence, sentence/fine imposed etc

**Police Clearance**

If this application is for a job which involves teaching have you ever received any form of warning from The Secretary of State:

YES  NO

Signature	Date
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